

Approved and regulated by Texas Workforce Commission, Career Schools & Colleges,
Austin, Texas

ENROLLMENT AGREEMENT

PROGRAM TITLE: _____

DATE TRAINING IS TO BEGIN: _____

LENGTH OF PROGRAM: _____

STUDENT NAME: _____

STUDENT STREET ADDRESS: _____

STUDENT CITY, STATE, ZIP: _____

STUDENT TELEPHONE NUMBER: _____

STUDENT E-MAIL ADDRESS: _____

TUITION COST: _____

BOOKS/SUPPLIES FEE: _____

REGISTRATION FEE: _____

TOTAL COST OF PROGRAM: _____

ITEMS SUBJECT TO COST CHANGE: _____

METHOD OF PAYMENT AND PAYMENT SCHEDULE: Master Card, Visa, and Discover are accepted. Cash is also accepted. Loans at _____ % interest are offered for students who enroll in full programs; the following stipulations apply: A down payment of _____ is required upon registration with the remaining balance payable in _____ monthly installments. The first monthly installment will be due _____ month(s) after the date of registration.

FTC STATEMENT. (Holder in due course) "Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed the amounts paid by the debtor hereunder."

U.S. Department of Education Guidelines for the Return of Title IV Funds

Faris Technical Institute, Inc. complies with the new Federal regulations for the return of Title IV Funds. This formula dictates the amount of **Federal Title IV aid** that must be returned to the Federal government by the school and, in some cases, by the student. Funds for any Title IV recipient who completely withdraws before the 60% point in time from a term, payment period, or period of enrollment must be returned according to the formula.

For credit hour programs: The number of calendar days completed in the period divided by the total number of calendar days in the period, (except that if that percentage is more than 60%, the student is considered to have earned 100% of the Title IV aid).

TEXAS WORKFORCE COMMISSION CANCELLATION & REFUND POLICY FOR ASYNCHRONOUS DISTANCE EDUCATION(ON-LINE PROGRAMS OR COURSES)

CANCELLATION POLICY

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed.

REFUND POLICY

1. Refund Computations will be based on the number of lessons in the program.
2. The effective date of the termination for refund purposes will be the earliest of the following:
 - A. The date of notification to the student if the student is terminated;
 - B. The date of receipt of written notice from the student; or
 - C. The end of the third calendar month following the month in which the student's last lesson assignment was received unless notification has been received from the student that he wishes to remain enrolled
3. If tuition and fees are collected before any lessons have been completed, and if after expiration of the 72-hour cancellation privilege, the student fails to begin the program, not more than \$50 shall be retained by the school.
4. If the student who enters an asynchronous distance education (on-line)course terminates or withdraws after the expiration of the 72-hour cancellation privilege, the school may retain \$50 of the tuition and fees and the minimum refund policy must provide that the student will be refunded the pro rata portion of the remaining tuition, fees, and other charges that the number of lessons completed and serviced by the school or college bears to the total number of lessons in the program.
5. A full refund of all tuition and fees is due in each of the following cases:
 - A. An enrollee is not accepted by the school;
 - B. If the program of instruction is discontinued by the school and this prevents the student from completing the program; or
 - C. If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or misrepresentations by the owner or representatives of the school.
6. REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE.

A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:

- A. if tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;
- B. a grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charge for books for the program; or
- C. the assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
 - (1) satisfactorily completed at least 90 percent of the required coursework for the program; and
 - (2) demonstrated sufficient mastery of the program material to receive credit for completing the program.
7. Refunds will be totally consummated within 45 days after the effective date of termination.

THE FOLLOWING STATEMENT SHOULD BE SIGNED BY THE STUDENT:

I have received a copy of Faris Technical Institute, Inc. Enrollment Agreement and Catalog.

(Student Signature) Date

(Signature of School Official) Date

(Guardian Signature) Date